

# STAFF REPORT

**DATE:** June 13, 2022  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Carmen Alba, VP, Bus Operations  
**SUBJ:** APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR SACRT GO VEHICLE CLEANING, FUELING, AND MAINTENANCE SERVICES WITH PARATRANSIT, INCORPORATED TO EXERCISE CONTRACT OPTION YEAR 3

## RECOMMENDATION

Adopt the Attached Resolution.

## RESULT OF RECOMMENDED ACTION

Adopting the Resolution will extend the contract with Paratransit, Incorporated for one year and increase the Total Consideration by \$615,100 to allow for continued vehicle maintenance services.

## FISCAL IMPACT

<b>Description</b>	<b>Option Year 3</b>
Total Fully Loaded Vehicle Costs for 40 Vehicles	\$ 313,600
Estimated Excess Mileage Costs for 40 Vehicles	\$ 231,600
Total Fully Loaded Vehicle Costs for 10 Vehicles	\$ 62,000
Estimated Excess Mileage Costs for 10 Vehicles	\$ 7,900
<b>Total</b>	<b>\$ 615,100</b>

## DISCUSSION

On June 28, 2020, after a competitive solicitation, the Board awarded a Contract for SacRT GO Vehicle Cleaning, Fueling, and Maintenance Services to Paratransit, Incorporated, for an amount not-to-exceed \$1,174,600.00, plus fueling costs. The initial Contract was awarded for a 2-year term with a SacRT option to renew for up to 3 additional 1-year periods. Staff is recommending that the Board exercise an option year to extend the Contract term and increase the total consideration by \$615,100, which was the bid amount for Year 3. Staff has analyzed the cost proposal and the services provided to date and believes that it is in SacRT's best interest to exercise Option Year 3 at this time.

Staff meets on a quarterly schedule with Paratransit, Incorporated and continuously reviews performance of the contract. Paratransit, Incorporated completes preventative maintenance on time, keeps accurate maintenance records, and has provided daily and monthly maintenance reports during the first two years of the contract.

Since Paratransit, Incorporated has satisfactorily met the terms of the maintenance contract, staff recommends exercising Option Year 3.

RESOLUTION NO. 2022-06-061

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 13, 2022

**APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR SACRT GO VEHICLE CLEANING, FUELING, AND MAINTENANCE SERVICES WITH PARATRANSIT, INCORPORATED TO EXERCISE CONTRACT OPTION YEAR 3**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract for SacRT GO Vehicle Cleaning, Fueling and Maintenance Services by and between Sacramento Regional Transit District (therein "SacRT") and Paratransit, Incorporated, (therein "Contractor") whereby the term is extended by one year, and the total consideration is increased by \$615,100, from \$1,174,600.00 to \$1,789,700.00, plus applicable sales taxes and fees and fueling costs, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute this First Amendment.

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STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary